

SEN Inclusion Fund Application Form

2023-2024



City of
Stoke-on-Trent

Who should apply for the SEN Inclusion Fund?

Applications should come from early years providers who are supporting a child with complex needs but does not have an EHCP in place. Examples of how providers may use the SEN inclusion Fund include:

- Additional staffing costs to support planned interventions
- Specific training for staff to support the child's needs
- Specialist equipment and resources
- Support for transition into school provision
- **Funding is provided for 2 terms only**

For further advice please contact the Early Years Inclusive Learning Team on 232292 or the child's key worker from the service.

All forms (and boxes) must be completed electronically. Failure to do so may result in your application being returned.

Deadline for applications	17.04.23	05.06.23	18.09.23	30.10.23	20.01.24	26.02.24
Decisions shared by	09.05.23	19.06.23	02.10.23	10.11.23	03.02.24	15.03.24

Section 1: Child's details

Application Number

Name		Date of birth	
Provider details		Contact number	
Date started at setting		Hours attended per week (state if stretched)	
Key worker from EYILS		Setting key worker	

Warning Note:

SEND Inclusion funding is subject to scrutiny and monitoring at any time. If awarded funding is not being used to support the individual pupil for whom it was given as agreed, then funding will be withdrawn retrospectively and with immediate effect. You must notify us immediately of changes to attendance patterns that will impact on this funding.

Section 2: Child's needs and requirements

SEN primary need (please tick **one** box only)

Cognition and Learning	Communication and interaction	Social, emotional and mental health	Physical / sensory / medical	
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Please describe how your provision has already adapted practice to meet the needs of this child.

Please provide a breakdown of how the funding will be spent if successful (for example, resource costs or any additional staffing costs)

What will be the impact and what outcomes will be achieved by the child as a result of using this funding.

Section 3: Child's current skill levels

Child's age in months _____

Please state the child's current developmental levels using the Stoke Speaks Out profile.

	Baseline: (enter date)	Current level (enter date)
	Development stage (In months)	Development Stage (In months)
Communication and Language (Listening, attention and understanding)		
Communication and Language (Speaking)		
Personal, Social and Emotional		
Physical		

Provider name: _____

Signature of applicant: _____

Name of applicant: _____

Date: _____

Once completed, please email this form to the SEN Inclusion Team at:
eyis@stoke.gov.uk (using your setting's designated password)

APPENDIX: FUNDING CRITERIA GUIDANCE

Funding is available through a three tier system (as shown below) based on the level/age that the child is working at. Please consider the funding available below when completing this application:

Evidence that the child is working in the following ranges in 3 out of 4 areas on the Stoke Speaks Out Profile.

Child's Age	Tier 1	Tier 2	Tier 3
30 – 41 months	<i>Developing within 18 – 24 months or higher</i>	<i>12-18 months or lower</i>	<i>developing within 0-12 months</i>
42 – 47 months	<i>Developing within 18 – 24 months or higher</i>	<i>12-18 months or lower</i>	<i>0-12 months</i>
48 – 54 months	<i>Developing within 24 - 36 months or higher</i>	<i>Emerging or developing within 24 - 36 months or higher</i>	<i>developing within 12 – 24 months or lower</i>

Tier 1

Lower level needs will be met by the settings through the setting's own resources as part of their graduated response. Much of this support will be provided through differentiation of the curriculum and reasonable adjustments.

Tier 2 funding - £450/term

Tier 3 funding - £900/term

- Funding amounts are based on a child attending for 15 hours per week. Where children attend more or less hours than this, the amount requested can be adjusted up or down accordingly
- Tier 2 funding will usually be allocated for 1 term, although applications for another term will be considered.
- Tier 3 funding will be need to be applied for each term.

Funding will usually not be available until the term of the child's 3rd birthday although applications will be considered in exceptional circumstances.

Applications for children who have a very significant difficulty in one area only, which is impacting on their education, may be considered for funding, if appropriate evidence is provided.